XXX

# **FIRST NAME SURNAME**

PERSONAL INFORMATION

Nationality

Date and place of birth

EDUCATION

Aug 20xx - Jun 20xx

WORK EXPERIENCE

Sept - Nov 20xx

Position

March - Jun 20xx

Position

EXTRACURRICULAR ACTIVITIES

Nov 20xx - April 20xx

Oct 20xx - May 20xx

FEB 20XX - FEB 20XX

EXPERIENCE ABROAD

Sept 20xx - May 20xx

Aug 20xx - dec 20xx

SKILLS AND COMPETENCES

LANGUAGES

[according to CEFR levels]

SPORT & ARTS Activities

[INCLUDING YEARS OF PRACTICE AND PROFICIENCY]

Awards / scholarships

[street-zip code-city-country]

Mobile: +1 1234567890 - E-mail: [address@mail.com](mailto:address@e-mail.com) - Skype: ID or skype email

Date. Month. Year in [city, country]

Name of secondary school/s, [City, Country]

High school diploma [name]

[Overall grade XX or predicted grades]

Company name, [City, Country]

Internship, Competence Center: Operations Strategy /

Pharma and Chemicals

Company name, [City, Country]

Student job in XXX department, responsible for XXX

Name of student’s association, [City, Country]

Elected to the board representing 360 students,

Head of academic committee, etc.

Name of political organisation, [City, Country]

District chairman of [Name of district]; National delegate

Name of sports club, [City, Country]

[Type of sports] coach, responsible for beginner groups aged 10-12

[City, Country, reason of stay]

[City, Country, reason of stay]