

ESCP Business School Berlin is a state-recognised university and one of the leading business schools in Europe. Our Career Development & Company Relations department is looking for a

Student Assistant (all genders) - Outreach & Partnerships

from April 15th 2026 | 10 hours per week| limited to June 30th 2026 | in Berlin | 14,32 €/hour

Your Responsibilities

- Identify and research potential employer partners and support outreach activities to HR and Talent Acquisition leaders to promote participation in the ESCP Berlin Career Fair 2026
- Proactively reach out to companies via email, LinkedIn, and other channels to introduce ESCP's employer engagement opportunities and generate interest among potential recruiting partners
- Support the preparation of outreach materials, presentations, and communication campaigns targeting companies and assist with the onboarding and coordination of participating employers
- Maintain and update outreach tracking tools and databases (Excel/CRM), document interactions with companies, and support the monitoring and analysis of employer engagement activities.

Your Profile

- Enrolled in a Bachelor or Master programme, ideally in Business, Management, Marketing, or a related field
- Interest in employer relations, business development, or B2B sales, and curiosity about how companies recruit talent
- Confident communicator who enjoys reaching out to new contacts and building professional relationships
- Structured and reliable working style with the ability to track multiple conversations and follow-ups

We Offer

- A secure employment relationship in an international environment with an attractive salary
- Exciting and varied tasks in an international team with opportunities for mobile working
- Plenty of creative freedom and space for your own ideas thanks to flat hierarchies
- Subsidy for the Germany ticket
- Attractive, historic location in Berlin with the opportunity to go for walks in the park or jog during your lunch break

Interessiert?

We look forward to receiving your detailed application documents (CV, cover letter, references). Please send these via the application button below by **April 1st**, to:

ESCP Business School, Campus Berlin

Tanja Hejlskov, Head of Career Development and Company Relations
Heubnerweg 8-10, 14059 Berlin

<https://escp.eu/berlin>

[APPLY NOW](#)

www.escp.eu/vacancies-Berlin

About ESCP Business School: ESCP Business School is an international business school with campuses in six European cities. Founded in 1819, ESCP is the oldest business school in the world. To this day, the business school regularly ranks at the top of the Financial Times rankings. ESCP Berlin's academic focus is on entrepreneurship, sustainability and digitalisation.